PATIENT INFORMATION (please print)

DOB:	B: SSN:			Marital Status: M S W D Sep			
Name:	Sex:						
Last name		First name					
Address:							
Address.	Street Name		City	Sta	te	Zip (Code
						•	
Home telephone: _			_ Cellular phone:_				
Email address: _							
Duime a m. Canal	Dh a' a' a . a	Dla #	A d d				
Primary Care i	Physician	Phone #	Address				
Referring Phys	sician	Phone #	Address				
Patient's Employe	er:						
Business Address:			Phone:				
_	_						
In case of an em	ergency ple	ease conta					
Name:	Last name First name Middle initial Relationship:						
	ne: Alternate phone:						
nome telephone.			_ Alternate phone	·			
Primary Insuranc	e Informat	ion:					
Timal y 2115 di and							
Name of Insur	ance Co.		Telephor	ne Num	nber		
Policyholder:			Guarantor's DC)B: _			
ID Number: Group Number:							
Guarantor's SSN:	Guarantor's SSN: Relationship:						
Secondary Insuran	ce Informat	tion:					
occomularly insuran							
Name of	Insurance Co		-	Teleph	one Nu	umbe	r
Policyholder:	Guarantor's DOB:						
Policy Numbers	Group Number:						
Guarantor's SSN :	· · · · · · · · · · · · · · · · · · ·						
_							-
INSURANCE AUTHOR							
I HEREBY AUTHORIZE JAMES A. FI GROUP OF TEXAS TO FURNISH OR	OBTAIN MEDICAL REG	CORDS CONCERNING	MY ILLNESS AND TREATMENT	TO INSUR	ANCE CARE	RIERS OF	R MEDICAL
FACILITIES. I HEREBY ASSIGN TO THAT I AM RESPONSIBLE FOR ALL				Y DEPEND	DENTS OR N	MYSELF.	I UNDERSTAND
CO-PAYMENT IS TO BE PAID AT TH							
CICN	ATLIDE		-	DATI			

NEW GENERAL FORMS 1 PT DEMOS

MEDICAL HISTORY TODAY'S DATE:		Y'S DATE:
Name:	date:	
REASON FOR VISIT:		
Allergies to Medications, X-(If yes, please list name of medicine	Ray Dyes, or Other Substances and type of reaction	SNOYES
	- · · · · · · · · · · · · · · · · · · ·	Bufferin, Goody Power, Indocin, etc.), an in, Plavix or any other medication that may
If yes, which one:		
Occupation:		
Past Medical History and Re Please check off if you have had any	eview of Systems problems with or are presently experie	ncing any of the following:
High Blood Pressure	Bronchitis	Ulcers
Diabetes	Pneumonia	Change in bowel habits
Cancer	Persistent cough	Heart Disease
T.B.	Hemorrhoids	Gout
Chest pain/tightness	Hay fever	Gallbladder disease
Shortness of breath	Abdominal discomfort	Colitis
Swollen ankles	Indigestion	Hepatitis or jaundice
Palpitations	Nausea	Thyroid disease
Lightheadedness	Vomiting	Head or neck radiation
Frequent urination	Constipation	Headache
Rheumatic fever	 Diarrhea	Kidney disease/stones
Asthma	Blood in stool	Difficulty urinating
Blood disorders	Anxiety	Depression
Anemia	Alcohol abuse	Drug Abuse
Unexplained weight gain/l	oss	Sleep Apnea
Other:		
Madication (prescribed OR	over the counter, vitamins, her	hal atc) Mark NA if none
Drug name	Drug name	Drug name
		

NEW GENERAL FORMS 2 MED HX

PHARMACY INFORMATION

Patient Name:	DOB:
Preferred Pharmacy:	
Phone #:	
Address or Cross Street:	
pharmacy for urgent prescriptions:	
Phone #:	
Address or Cross Street:	
SIGNATURE	DATE

**NOTICE: Accurate pharmacy information is required in order to receive any pre or post-operative medication as prescriptions will only be sent to your pharmacy electronically. Once medications have been sent we will not be able to transfer them to another pharmacy.

Name	Birthdate

MEDICAL HISTORY CONTINUES.

 $(This\ {\it information}\ is\ {\it for}\ use\ by\ your\ physician\ as\ part\ of\ your\ confidential\ medical\ record.)$

Hospitalization other than sur	gery:		
Camily History Example: diabetes, father			
Grandfather			
Grandmother			
Mother			
Grandfather			
Grandmother			
iblings			
Children			
Social History/Prevention Oo you smoke?	Never	Current	Quit (year):
Types used: Cigarettes	Cigar	Pipe	Smokeless
Oo you drink alcoholic beverages?	Never	Current	Quit:
Types used: Beer	Wine	Liquor	Amount per week:
Oo you use drugs?	Never	Current	Quit (year):
lu immunization:	YESN	NO WHEN	I: by
When was your last: PAP smear Cholesterol check	Breast exam Mammogram _		cancer teste exam



Thank you for choosing us as your health care provider. We are committed to your treatment being successful. Please understand that payment of your bill is considered a part of your treatment. The following is a statement of our Financial Policy that we **require** you read and sign prior to any treatment.

All patients must complete our Information and Insurance form before seeing the doctor.

- FULL PAYMENT IS DUE AT TIME OF SERVICE
- WE ACCEPT Cash, Checks, Visa, or MasterCard

Regarding Insurance

We may accept assignment of insurance benefits. The balance is your responsibility whether your insurance company pays or not. We cannot bill your insurance company unless you give us your insurance information. Your insurance policy is a contract between you and your insurance company. We are not a party to that contract. If your insurance company has not paid your account in full within 45 days, the balance will automatically be transferred to you as the guarantor. Please be aware that some, and perhaps all, of the services provided may be non-covered services and not be considered reasonable and necessary under the Medicare Program and/or other medical insurance, see attached ABN. Regarding Insurance Plans where we are a participating provider, all co-pays and deductibles are due prior to treatment. In the event that your insurance coverage changes to a plan where we are not participating providers, refer to above paragraph.

Disclosure of Ownership:

Surgical Group of The Woodlands is a physician owned facility and your physician may have a financial interest in a surgery center, laboratory or other entity where you may be scheduled for treatment. You have the right to choose where you receive medical and surgical services including an entity in which your physician may have a financial relationship.

Usual and Customary Rates

Our practice is committed to providing the best treatment for our patients and we charge what is usual and customary for our area. You are responsible for payment regardless of any insurance company's arbitrary determination of usual and customary rates.

Adult Patients

Adult patients are responsible for full payment at time of service.

Minor Patients

The adult accompanying a minor and the parents (or guardians of the minor) are responsible for full payment.

Surgery

Deductible, co-insurance and co-payments are due prior to surgery date, unless other arrangements have been made.

SIGNATURE	Date	



PATIENT QUESTIONNAIRE

	bers or other persons, if any, whom and your diagnosis (including treat	
NAME	RELATIONSHIP	D.O.B
II. Please list the family mem about your medical condition C	bers or significant others, if any, wh ONLY IN AN EMERGENCY:	nom we may inform
Name	Phone	
	Phone	
	where you would like your billing to be sent if other than your home.	
	all correspondence from our office TIAL". YESNO_	
appointments, lab, and x-ray re home phone number: (number where you want to receive consults, or other health care information hone is not a secure and private life.	on if other than your
	s (i.e., appointment reminders) be leail? YESNO	
VII. I am fully aware my heal transmission, by fax transmitta	Ith information can be transmitted b l, by internet or email.	y electronic
PATIENT NAME	(guar.	dian if under 18 years)

PATIENT/GUARDIAN SIGNATURE DATE_____



CONSENT FOR USE AND DISCLOSURE OF HEALTH INFORMATION

SECTION A: PATIENT GIVING COM	ISENT
Name:	D.O.B
SECTION B: TO THE PATIENTPLE CAREFULLY.	EASE READ THE FOLLOWING STATEMENTS
Purpose of Consent: By signing this formhealth information to carry out treatment,	m, you will consent to our use and disclosure of your protected payment, and health care operations.
whether to sign this Consent. Our Notice healthcare operations, of the uses and disc	ne right to read our Notice of Privacy Practices before you decide provides a description of our treatment, payment activities, and closures we may make of your health information, and of other mation. A copy of our Notice is available upon request. It is also
change our privacy practices, we will issu	y practices as described in our Notice of Privacy Practices. If we are a revised Notice of Privacy Practices, which will contain the of your protected health information that we maintain.
You may obtain a copy of our Notice of P contacting:	Privacy Practices, including any revisions, at any time by
	orgical Group of the Woodlands 9200 Pinecroft, Suite 250 The Woodlands, TX 77380 PH. (281)419-8400 FX. (281) 292-1972
your revocation submitted to the address	to revoke this Consent at any time by giving us written notice of above. Please understand that revocation of this Consent will not his Consent before we received your revocation, and that we may gou if you revoke this Consent.
Privacy Practices. I understand that, by si	nsider the content of this Consent form and your Notice of gning this Consent form, I am giving my consent to your use and tion to carry out treatment, payment activities and health care
Signature:	Date
If this Consent is signed by a personal rep	presentative on behalf of the patient, complete the following:
Personal Representative's Name:	Relationship to patient

NOTICE OF PRIVACY PRACTICES

THIS NOTICE DESCRIBES HOW INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

1. OUR PLEDGE REGARDING MEDICAL INFORMATION

At The Surgical Group of the Woodlands we are committed to treating and using protected health information about you responsibly. We understand that your medical information is personal and we are committed to protecting it. We create a record of the care and services you receive at our organization. We need this record to provide you with quality care and to comply with certain legal requirements. This notice will tell you about the ways we may use and share medical information about you. We also describe your rights and certain duties we have regarding the use and disclosure of medical information.

2. OUR LEGAL DUTY

Law Requires Us to:

- 1. Keep your medical information private.
- 2. Give you this notice describing our legal duties, privacy practices, and your rights regarding medical information.
- 3. Follow the terms of the current notice.

We Have the Right to:

- 1. Change our privacy practices and the terms of this notice at any time, provided that the changes are permitted by law.
- 2. Make the changes in our privacy practices and the new terms of our notice effective for all medical information that we keep, including information previously created or received before the changes.

Notice of Change to Privacy Practices:

1. Before we make an important change in our privacy practices, we will change this notice and make the new notice available upon request.

3. USE AND DISCLOSURE OF YOUR MEDICAL INFORMATION

The following section describes different ways that we use and disclose medical information. Not every use or disclosure will be listed. However, we have listed all of the different ways we are permitted to use and disclose medical information. We will not use or disclose your medical information for any purpose not listed below, without your specific written authorization.

FOR TREATMENT: We may use medical information about you to provide you with medical treatment or services. We may disclose medical information about you to doctors, nurses, technicians, medical students, or other people taking care of you. We may also share medical information about you to your other health care providers to assist them in treating you.

FOR PAYMENT: We may use and disclose your medical information for payment purposes. A bill may be sent to you or a third-party payer. The information on or accompanying the bill may include your medical information.

FOR HEALTH CARE OPERATIONS: We may use and disclose your medical information for our health care operations. This might include measuring and improving quality, evaluating the performance of employees, conducting training programs, and getting the accreditation, certificates, licenses and credentials we need to serve you.

ADDITIONAL USES AND DISCLOSURES: In addition to using and disclosing your medical information for treatment, payment, and health care operations, we may use and disclose medical information for the following purposes.

Facility Directory: Unless you notify us that you object, the following medical information about you will be placed in our facility directories: you name; your location in our facility; your condition described in general terms; your religious affiliation, if any. We may disclose this information to members of the clergy or, except for your religious affiliation, to others who contact us and ask for information about you by name.

Notification: We may use and disclose medical information to notify or help notify; a family member, your personal representative or another person responsible for your care. We will share information about your location, general condition, or death. If you are present, we will get your permission if possible before we share, or give you the opportunity to refuse permission. In case of emergency, and if you are not able to give or refuse permission, we will share only the health information that is directly necessary for your health care, according to our professional judgment. We will also use our professional judgment to make decision in your best interest about allowing someone to pick up medicine, medical supplies, x-ray or medical information for you.

Disaster Relief: We may share medical information with a public or private organization or person who can legally assist in disaster relief efforts.

Research in Limited Circumstances: We may use medical information for research purposes in limited circumstances where the research has been approved by a review board that has reviewed the research proposal and established protocols to ensure the privacy of medical information.

NEW GENERAL FORMS 8 PT DEMOS

Funeral Director, Coroner, Medical Examiner: To help them carry out their duties, we may share the medical information of a person who has died with a coroner, medical examiner, funeral director, or an organ procurement organization.

Specialized Government Functions: Subject to certain requirements, we may disclose or use health information for military personnel and veterans, for nations security and intelligence activities, for correctional institutions and other law enforcement custodial situations, and for government programs providing public benefits.

Court Orders and Judicial and Administrative Proceedings: We may disclose medical information in response to a court or administrative order, subpoena, discovery request, or other lawful process, under certain circumstances. Under limited circumstances, such as a court order, warrant, or grand jury subpoena, we may share your medical information with law enforcement officials. We may share limited information with a law enforcement official concerning the medical information of a suspect, fugitive, material witness, crime victim or missing person.

Public Health Activities: As required by law, we may disclose your medical information to public health or legal authorities charged with preventing or controlling disease, injury or disability, including child abuse or neglect. We may also disclose your medical information to persons subject to jurisdiction of the Food and Drug Administration for purposes of reporting adverse events associated with product defects or problems, to enable product recalls, repairs or replacements, to track products, or to conduct activities required by the Food and Drug Administration. We may also, when we are authorized by law to do so, notify a person who may have been exposed to communicable disease or otherwise be at risk of contracting or spreading a disease or condition.

Victims of Abuse, Neglect, or Domestic Violence: We may use and disclose medical information to appropriate authorities if we reasonably believe that you are a possible victim of abuse, neglect, or domestic violence or the possible victim of other crimes. We may share your medical information if it is necessary to prevent a serious threat to your health or safety or the health or safety of others. We may share medical information when necessary to help law enforcement officials capture a person who has admitted to being part of a crime or has escaped from legal custody.

Workers Compensation: We may disclose health information when authorized or necessary to comply with laws relating to workers compensation or other similar programs.

Health Oversight Activities: We may disclose medical information to an agency providing health oversight for oversight activities authorized by law, including audits, civil, administrative, or criminal investigation or proceedings, inspections, licensure or disciplinary actions or other similar programs.

Law Enforcement: Under certain circumstances, we may disclose health information to law enforcement officials. These circumstances include reporting required by certain laws(such as the reporting of certain types of wounds), pursuant to certain subpoenas or court orders, reporting limited information concerning identification and location at the request of a law enforcement official, reports regarding suspected victims of crimes at the request of a law enforcement official, reporting death, crimes on our premises and crimes in emergencies.

Appointment Reminders: We may use and disclose medical information for purposes of sending you appointment postcards or otherwise reminding you of your appointments.

Alternative and Additional Medical Services: We may use and disclose medical information to furnish you with information about health-related benefits and services that may be of interest to you, and to describe or recommend treatment alternatives.

NEW GENERAL FORMS 9 PT DEMOS



Consent for Use of Email Address AUTHORIZATION FOR THE USE OF PATIENT'S EMAIL ADDRESS BY SGOTW PHYSICIANS, ITS AFFILIATED ENTITIES AND BUSINESS ASSOCIATES

SGOTW physicians are committed to protecting information you provide us. SGOTW Physicians creates a record of the information you provide us for use in your care and treatment and for communication with you. These records are maintained in a confidential manner, as required by law. SGOTW physicians, its professional staff and affiliated entities and business associates follow the privacy practices described in this consent and our Joint Notice of Privacy Practices.

You are requested to provide you email address to SGOTW physicians. The provision of your email address is entirely voluntary. Your email address may be used by SGOTW physicians, its affiliated entities and business associates for the following purposes.

- For appointment reminders.
- To inform you of benefits and services related to your health.
- Through the use of online surveys emailed to you by SGOTW physicians, its affiliated entities and business associates, to allow you to communicate your opinion of our staff, facilities and services received.
- As required by law and for certain law enforcement activities.
- As otherwise described in our Joint Notice of Privacy Practices.

Except as described above, we will not use or disclose your email address unless you authorize (permit) SGOTW physicians in writing to disclose your email address. If you initially give permission, you may revoke that permission, which will be effective only after the date of your written revocation.

As the patient email addresses SGOTW Physicians collects will be assembled into a mailing list, group mailings will not be sent in a manner in which recipients are visible to one another.

To the extent permitted by law, the undersigned agrees to indemnify and hold harmless SGOTW physicians, its affiliated entities and business associates from and against all claims, demands, liabilities, judgments or causes of action of any nature for any relief, elements of recovery or damages recognized by law (including, without limitation, attorney's fees, defense costs, and equitable relief), for any damage or loss incurred by the undersigned arising out of, resulting from, or attributable to any acts or omissions or other conduct of SGOTW physicians, its affiliated entities or business associates. These indemnities shall survive the revocation of this consent.

Declaration: I have read and understand the about agreements and authorizations. The terms and consequences of this document have been fully explained to me and I have signed it freely and without inducement other than the rendition of services. All of my questions have been fully answered.

Patient's (or Patient's Legal Representative's) Email Address:	@
Signature of Patient (or Patient's Legal Representative):	
Printed Name of Patient:	
Printed Name of Legal Representative (if any)	
Representative's Authority to Act for Patient:	

THE SURGICAL GROUP OF THE WOODLANDS

JAMES A. FIELD, M.D., F.A.C.S., JASON BALETTE, M.D., F.A.C.S., JAMES R. MAGGART, M.D., F.A.C.S., DREW D. HOWARD, M.D., F.A.C.S., SAYL BUNYAN, M.D., F.A.C.S., TIMOTHY HODGES, M.D., F.A.C.S., BRADLEY WAGGONER, M.D., F.A.C.S., PAUL EVANS, M.D., F.A.C.S.

9200 PINECROFT SUITE 250 THE WOODLANDS, TX 77380 OFFICE (281) 419-8400 FAX (281) 292-1972 ALT FAX (346) 331-2194

AUTHORIZATION FOR RELEASE OF MEDICAL RECORDS

Patient Name: Da	ate of Birth:
Phone: SS	SN: <u>XXX - XX</u>
About listed notices outborings the following healthcore provide	der or facility to make record disclosure to Surgical Group and allows
	der or racility to make record disclosure to Surgical Group and allows disclosure to the following healthcare provider or facility.
3	,
Provider/Facility/Doctor Name:	
Facility Phone: Fa	cility Fax:
Dates and Type of information to disclose:	The purpose of disclosure is:
 Visit encounter notes 	 Change of physician
o Labs	 Continuation of care
 Radiology/ Imaging reports 	o Referral
o Operative reports	o Legal
 Surgical pathology reports 	 Insurance
o Entire record	o Other:
Specific information requested:	
RESTRICTIONS: Only medical records originated through t This authorization is valid only for the release of medical info authorization unless other dates are specified.	this healthcare facility will be copied unless otherwise requested. ormation dated prior to and including the date on this
I authorize this information to be disclosed to	Surgical Group of The Woodlands.
o I do not authorize this information to be discl	osed to Surgical Group of The Woodlands.
my written revocation to the health information management depail	tand that if I revoke this authorization I must do so in writing and present rtment. I understand that the revocation will not apply to information that erstand that the revocation will not apply to my insurance company when my policy.
This authorization will expire on the following date: 1 year from the date signed.	If no expiration date is specified, this authorization will expire
x	
Signature of Patient/ Parent / Guardian or Authorized Representat	ive Date
Printed Name of Authorized Representative	Relationship to patient

Patient Consent for My Provider to File an Appeal on my Behalf with my Health Insurance Plan

Provider Name:		Provider Pl	an ID Number:	
Provider Address:				
Description of services that ma	ny be appealed:	Date(s) ser	vices were provided:	
question about coverage for the I understand that: 1. If I consent, I will no representative I appoint, 2. I have a right to resci consent at any time.	t be able to file my of unless this consent and this consent at ar	own appeal co is rescinded in y time. My l	alf with the following health plan oncerning these same services, no n writing. egal representative has the right alth care provider does not file a	or will any to rescind this
I have read this consent or have I understand the information in the behalf.			explained to my satisfaction. Insent to this provider to file an a	ppeal on my
Print Patient Name:	Patient Date of Bi	rth:	Health Insurance Company:	
Patient Address:	Pa	atient Insura	nce ID Number:	
Patient Signature:	Si	<mark>gnature Date</mark>	e:	
The above name enrollee is unal I consent for the above named en	_	ent form becau	use of the following reasons and	
Print Representative Name:	Re	elationship to	o the Patient:	
Representative Signature:	Si	gnature Date	2:	
Print Witness Name:	Witness Signature	e:	Signature Date:	

MEMORIAL HERMANN INFORMATION EXCHANGE "MHIE" PATIENT CONSENT FOR THE USE AND DISCLOSURE OF HEALTH INFORMATION

Information Exchange Patient

Consent For The Use And Disclosure



<u>Purpose</u>: The MHiE is a health information exchange network developed by Memorial Hermann Health System. Exhange Members include hospitals, physicians and other healthcare providers. Exchange Members are able to share electronically medical and other individually identifiable health information about patients for treatment, payment and healthcare operation purposes. We are an Exchange Member of the MHiE and we seek your permission to share your health information with other Exchange Members via the MHiE. By executing this form, you consent to our use and electronic disclosure of your health information to other MHiE Exchange Members for treatment, payment and healthcare operation purposes. We will not deny you treatment or care if you decline to sign this Consent, but we will not be able to electronically share your health information with your healthcare providers that participate in the MHiE as Exchange Members if you do not sign this Consent.

Instructions: If you agree to allow us to disclose your health information with other MHiE Exchange Members please complete the relevant portions of and sign this Consent.

Patient Name (Last, First, Middle) Date of Birth
Information that will be Disclosed; Purpose of the Consent for Disclosure
I,[Patient Name], hereby consent to the disclosure of my medical, health and encounter
information by any and all Memorial Hermann Health System Providers (collectively the "Provider") to other participating providers in the MHiE (Exchange Members) who may request such information for treatment, payment or healthcare operation purposes. I understand the information to be disclosed includes medical and billing records used to make decisions about me.
I HEREBY SPECIFICALLY AUTHORIZE PROVIDER TO RELEASE ALL TYPES AND CATEGORIES OF PROTECTED HEALTH INFOMRATION TO OTHER HEALTHCARE PROVIDERS THAT PARTICIPATE IN THE MHIE FOR TREATMENT, PAYMENT AND HEALTHCARE OPERATION PURPOSES, [INCLUDING BUT NOT LIMITED TO, YOUR ALCOHOL AND TREATMENT RECORDS, YOUR DRUG ABUSE TREATMENT RECORDS, YOUR MENTAL HEATH RECORDS, AND YOUR HIV/ACQUIRED IMMUNE DEFICIENCY SYNDROME RECORDS, AS APPLICABLE].
No Conditions: This Consent is voluntary. We will not condition your treatment on receiving this Consent. HOWEVER, IF YOU DO NOT SIGN [AND INITIAL] THIS CONSENT, WHERE REQUIRED, YOU CANNOT PARTICIPATE IN THE MHIE.
Effect of Granting this Consent: This Consent permits all MHiE Exchange Members to access your health information. Exchange Memvers of the MHiE are hereby release from any legal responsibility or liability for disclosure of the above information to the extent indicated and authorized herein.
Term and Revocation
This Consent will remain in effect until you revoke it. You may revoke this Consent at any time by completing the MHiE notice of revocation. The MHiE notice of revocation is available by calling 713-456-MHiE (6443). Revocation of this consent will also have not effect on your person health information made available to Exchange Members during the time frame in which your Consent was active
INDIVIDUALS'S SIGNATURE
I have had full opportunity to read and consider the contents of this Consent. I understand that, by signing this Consent, I am confirming my consent and authorization of the use and/or disclosure of my personal health information, as described herein.
Patient / Guardian Signature Print Name Relationship to patient Date
YOU ARE ENTITLED TO A COPY OF THIS CONSENT AFTER YOU SIGN IT. Include this Consent in the individual's records.
Official Use Only: